



## Child Safe – Code of Conduct

All members of the Clifton Beach Surf Lifesaving Club are responsible for the safety and wellbeing of children and young people who engage with the club. As a volunteer who is a Person in Position of Authority (PPA), I acknowledge that I am expected to act in accordance with this Code of Conduct in my physical and online interactions with children and young people under the age of 18 years.

<p><b>I will:</b></p>	<ul style="list-style-type: none"> <li>• Behave respectfully, courteously and ethically towards children and their families and towards other staff.</li> <li>• Listen and respond to the views and concerns of children, particularly if they communicate (verbally or non-verbally) that they do not feel safe or well.</li> <li>• Promote the human rights, safety and wellbeing of all children in Clifton Beach Surf Lifesaving Club.</li> <li>• Demonstrate appropriate personal and professional boundaries. Adhere to role boundaries and be clear about what my role is within the club. (ie., as a coach my role is to train, instruct and guide you and not be your best friend and counsellor).</li> <li>• Consider and respect the diverse backgrounds and needs of children.</li> <li>• Be conscious of my use of language and tone of voice. Use language that is encouraging and supportive and that supports a fun and inclusive environment.</li> <li>• Create an environment that promotes and enables children’s participation and is welcoming, culturally safe and inclusive for all children and their families.</li> <li>• Involve children in making decisions about activities, policies and processes that concern them wherever possible.</li> <li>• Contribute, where appropriate, to Clifton Beach Surf Lifesaving Club’s policies, discussions, learning and reviews about child safety and wellbeing.</li> <li>• Identify and mitigate risks to children’s safety and wellbeing.</li> <li>• Respond to any concerns or complaints of child harm or abuse promptly and in line with Surf Lifesaving Tasmania’s policy and procedure for receiving and responding to complaints.</li> <li>• Report all suspected or disclosed child harm or abuse as required by the <i>Children, Young Person and their Families Act 1997</i> and the <i>Child and Youth Safe Organisations Act 2023</i> in relation to mandatory reporting or reportable conduct.</li> <li>• Communicate through a parent/guardian rather than the child.</li> <li>• Restrict communication, if communication with a child is necessary, to issues directly associated with delivering services, activities or programs that are surf club related, such as advising that training is cancelled.</li> <li>• Say something if I see someone acting suspiciously e.g. taking photographs of Children and Young People during training or in change rooms.</li> </ul>
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<p><b>I will NOT:</b></p>	<ul style="list-style-type: none"> <li>• Engage in any unlawful activity with or in relation to a child.</li> <li>• Engage in any activity that is likely to physically, sexually or emotionally harm a child.</li> <li>• Unlawfully discriminate against any child or their family members.</li> <li>• Be alone with a child unnecessarily.</li> <li>• Arrange personal contact, including online contact, with children I am working with for a purpose unrelated to surf club activities.</li> <li>• Disclose personal or sensitive information about a child, including images of a child, unless the child and their parent or legal guardian consent or unless I am required to</li> </ul>
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	<p>do so by Clifton Beach Surf Lifesaving Club or Surf Lifesaving Tasmania’s policy and procedure on reporting.</p> <ul style="list-style-type: none"> <li>• Use inappropriate language in the presence of children; or show or provide children with access to inappropriate images or material.</li> <li>• Work with children while under the influence of alcohol or prohibited drugs.</li> <li>• Ignore or disregard any suspected or disclosed child harm or abuse.</li> </ul>
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<b>I have:</b>	<ul style="list-style-type: none"> <li>• Read the Clifton Beach Surf Lifesaving Club Reportable Conduct Information Sheet and acknowledge my obligations relevant to the <i>Child and Youth Safe Organisations Act 2023</i></li> <li>• Read the Clifton Beach Surf Lifesaving Club information relevant to the ten Child Safe Standards and Universal Principle.</li> <li>• Provided details of my Working with Vulnerable Persons accreditation to the Registrar of Clifton Beach Surf Lifesaving Club.</li> </ul>
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<b>If I believe this Code of Conduct has been breached by another person in the Clifton Beach Surf Lifesaving Club I will:</b>	<ul style="list-style-type: none"> <li>• Act to prioritise the best interests of children.</li> <li>• Take actions promptly to ensure that children are safe.</li> <li>• Promptly report any concerns to the President or Member Protection Information Officer for Surf Lifesaving Club.</li> <li>• Ensure I follow requirements in relation to reportable conduct.</li> </ul>
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<b>I agree to abide by this Code of Conduct during my undertakings as a Person in a Position of Authority with the Clifton Beach Surf Lifesaving Club</b>	<p>..... Signature</p> <p>..... Full Name</p> <p>..... Date</p>
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*Person in a Position of Authority*

- Means a person, regardless of age, who through their position or involvement with Clifton Beach Surf Lifesaving Club can exercise power, control or influence over a Child/Young Person.